

COUNCIL OF TRAPPE
TRAPPE TOWN HALL
FEBRUARY 5, 2020

Council of Trappe Meeting: President Newnam called the meeting to order at 7:00 pm. Council members RD Diefenderfer and Walter Chase were present. Other attendees for the Town: Town Administrator Braband, Town Attorney Ryan, Superintendent Callahan, Operator Lane and Sgt. Dobson from Talbot County Sheriff's Department. Public Attendees: Don English, Edgar Harrison, Ryan Showalter and Chris Polk – Star Democrat.

Amendments to the Agenda: President Newnam stated that he would like to add Howell Point Sewer to the agenda. The amended agenda was approved.

Presentation of Minutes: Commissioner Diefenderfer made a motion to approve the January 8, 2020 minutes as presented. Commissioner Chase seconded the motion. All approved.

COMMITTEE AND DEPARTMENT REPORTS

Clerk's Report: Administrator Braband presented the Clerk's report, the General Fund and the Enterprise Fund budgets that are filed in the records. Administrator Braband stated that a grant application was submitted to MDE on January 30th for the ENR upgrade to the treatment plant.

Talbot County Sheriff's Department: Sgt. Dobson presented his monthly report that is filed in the records.

Public Works: Superintendent Callahan read the public works report that is filed in the records. Superintendent Callahan stated that flushing of the fire hydrants has started and testing was done on the fire hydrant by White Marsh and the pressure is sufficient for the fire department. Superintendent Callahan presented 2 quotes from Mr. Rooter for repairs needed on sewer mains. The first quote is to have the sewer lines inspected with a camera on Greenfield Avenue and Maple Avenue to find where the bad portion of the sewer main is. The quote is for \$250.00 an hour. The second quote is to have a liner installed in a portion of the sewer main on Rumsey Drive due to roots in the line and infiltration. The quote is for \$3,500.00 with an additional \$250 an hour if jetting is required during the repair. The Council approved both quotes.

Planning & Zoning: Edgar Harrison stated that the Planning Commission reviewed the Comp Plan again after it was sent back from the Council and agreed to not change it. The Planning Commission is sending the Comp Plan back to the Council for their adoption. Mr. Harrison stated that the Planning Commission will start working on the Town's Zoning Ordinance soon in hopes to simplify it.

Communications:

Commissioner Diefenderfer stated that he and Administrator Braband met with a gentleman from Paris Foods in regards to placing the Welcome to Trappe sign on their property. Paris Foods approved placing the sign on their property and Administrator Braband will work with Commissioner Chase on getting the SHA permit, designing the sign and sign placement.

Attorney Updates:

Attorney Ryan stated that she and Administrator Braband worked on the RFP for the town apartments and the first advertisement was on February 2nd with the second advertisement scheduled for February 9th. The minimum bid is \$94,000 and there is a pre-bid meeting and site visit on February 12th at 1:00 pm. The bids are due back on March 2nd by 1:00 pm at which point they will be opened. Administrator Braband will provide the bids and a bid summary to the Council at the March 4th meeting.

Attorney Ryan stated that Senator Eckardt introduced a bill that would allow municipalities and individuals to use Bay Restoration Funds if they have signed a funding agreement and are under construction for an ENR Plant. President Newnam stated that Senator Eckardt reached out to him for a letter of support and one has been drafted to be sent. This bill is Senate Bill 495.

Attorney Ryan stated that she attended the Talbot County Planning Commission and Board of Public Works meetings today because they were discussing Talbot County Resolution 281 to Amend the County's Water and Sewer Comp Plan that has been requested by the Town and Lakeside. This Amendment would change the entire Lakeside property to S1/W1. After a lot of discussion both boards did not approve the Resolution but are sending it to the County Council with a recommendation to implement a map that has designated the top half of Lakeside as S1/W1 and the bottom half as S2/W2. The County Council meeting is scheduled for Tuesday, February 11th at 6:30 pm and the Town Council are encouraged to attend.

Executive session: President Newnam stated that an executive session was held on January 8, 2020 to discuss a personnel matter.

ORDER OF BUSINESS BEFORE THE COUNCIL

New Business:

Resolution 1-2020 – A Resolution of the Council of Trappe approving the 2019 Comprehensive Plan for the Town of Trappe was read by President Newnam. Attorney Ryan stated that at the last Council meeting some residents that lived on Howell Point Road requested that the Comp Plan be changed to include their property in the growth area. The Council decided to send the Comp Plan back to the Planning Commission for their review of this request and the Planning Commission decided that it wasn't necessary to change the Comp Plan and have sent it back to the Council. A public hearing has been set for Resolution 1-2020 on March 4th at 6:30 pm.

Resolution 2-2020 - A Resolution of the Town of Trappe authorizing a Note modification agreement with the Shore United Bank in the principal amount of \$1,140,000.00, of which the sum of \$100,851.00 has been drawn and borrowed for expenses necessary to pay the costs of a well replacement, installation of a flow meter, upgrades to a hypochlorite feed system, and other public improvements for the Town, capitalized interest on the Note and the payment of costs of issuing the Note pursuant to prior Legislative acts of the Council of Trappe was read by President Newnam. Attorney Ryan stated that the Town previously signed a letter of financing agreement with Shore United Bank for interim financing for the new well upgrade and that loan matures on February 8, 2020. This Resolution extends the maturity date until February 8, 2022 and increases the interest rate from 2.55% to 3.0%. Commissioner Chase made a motion

to authorize the Council President to sign a Note Modification Agreement, the Arbitrage and Tax Certificate and increase the interest rate to 3.0%. Commissioner Diefenderfer seconded the motion.

VOTE:

Newnam – Y Diefenderfer – Y Chase – Y

Motion approved.

Lakeside PUD Plan/PN Amendment – Attorney Ryan stated that the Planning Commission has been reviewing the PUD Plan/PN Amendment for a few months and at their January 21st meeting they formally recommended their approval and made draft findings that it is consistent with the Town’s Comprehensive Plan and the other required findings. The Town Council is required to hold a public hearing before approving the Amendments and the Council set the public hearing for March 4th at 6:30 pm. The Council received a copy of the PUD Plan/PN Amendment and the Design Guidelines and set a workshop for March 3rd at 5:30 to review and discuss these documents.

Howell Point Sewer – President Newnam read a letter from Marty Doty requesting to proceed with the sewer connection to her property. Attorney Ryan will draft an agreement and provide it to the Council for approval. After the Council approves the agreement a meeting will be set up between the Town and Mrs. Doty to review and discuss.

Other Business: None

Public Questions/Comments:

Edgar Harrison stated that Mr. Newcomb attended the Planning Commission meeting to discuss amending the Comp Plan to include his property in the future growth map but the Planning Commission denied the request. Attorney Ryan stated that Mr. Newcomb was under the impression that if his property was not in the growth map now that he would never be able to annex but it was explained to him that the Town could do a draft amendment to the Comp Plan if and when he decided to request annexation.

Executive session: – President Newnam stated that an executive session is requested to discuss a personnel matter and to obtain legal advice. Commissioner Diefenderfer made a motion to enter into executive session at 7:33 pm. Commissioner Chase seconded the motion and it was unanimously approved.

At the conclusion of the closed session at 8:23 pm the open meeting was reconvened.

There being no further business to discuss, Commissioner Diefenderfer made a motion at 8:23 pm to conclude the meeting. Commissioner Chase seconded the motion and it was unanimously approved.

Respectfully submitted,

Erin Braband, Town Administrator/Clerk