

COUNCIL OF TRAPPE
TRAPPE TOWN HALL
JUNE 7, 2017

Public Hearing – 6:55 pm: President Fegel opened the public hearing for Ordinance 5-2017 at 6:55 pm. President Fegel read Ordinance 5-2017 – An Ordinance of the Town of Trappe, a municipal corporation of the State of Maryland (the “issuer”), providing for the issuance and sale of an aggregate principal amount not to exceed Two Million Nine Hundred Sixty Thousand Dollars (**\$2,960,000**) of bonds of the Town of Trappe, Maryland, to be known as “The Town of Trappe, Infrastructure bonds, 2017 series A” (or by such other or additional designations as required by the Community Development Administration identified herein) (the “bonds”), to be issued and sold pursuant to the authority of Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, for the purpose of (I) refunding all or a portion of the issuer’s outstanding bonds, known as the Town of Trappe Water System Improvement Bond of 2000; and the Town of Trappe Sewer System Improvement Bond of 2003, (collectively the “prior bonds”), including any redemption or prepayment premiums, and accrued and unpaid interest; (II) Funding a portion of a capital reserve fund and (III) paying issuance and other costs related to the bonds; providing that the bonds shall be issued upon the full faith and credit of the issuer; providing for the disbursement of the proceeds of the sale of the bonds and for the levy of annual taxes upon all assessable property within the corporate limits of the issuer for the payment of the principal of and interest on the bonds as they shall respectively mature; providing for the form, tenor, denomination, maturity date or dates and other provisions of the bonds; providing for the sale of the bonds; and providing for related purposes, including (without limitation) the method of fixing the interest rate or rates to be borne by the bonds, the approval, execution and delivery of documents, agreements, certificates and instruments and the making of or providing for the making of representations and covenants concerning the tax status of interest on the bonds. Bobby Crosswell asked if this debt was new debt or was the Town refinancing existing debt. Administrator Braband answered that this is to refinance the Town’s current debt with USDA. Walter Chase asked what the interest rate is currently with USDA and what the new rate will be. Administrator Braband stated that the current interest rate is 4.25% and the new rate will be determined at settlement but is currently showing no higher than 2.4%. With no additional public comment the public hearing was closed at 6:59 pm.

Council of Trappe Meeting: President Fegel called the regular meeting to order at 7:00 pm. Council members Rose Potter, Tonya Pritchett, RD Diefenderfer and Don English were present. Other attendees for the Town: Administrator Braband, Planner Shull, Chief Ball, Superintendent Callahan and Attorney Booth. Public Attendees: Walter Chase, Nicholas Newnam, Bobby Crosswell, Jamie McNeal, Yvonne Bartolomeo and Chris Polk.

Amendments to the Agenda: Commissioner Pritchett made a motion to approve the agenda as presented. Commissioner English seconded the motion. All approved.

Presentation of Minutes: Commissioner Pritchett made a motion to approve the minutes as presented. Commissioner English seconded the motion. All approved.

Clerk’s Report: Administrator Braband presented the Clerk’s report, the general fund and the enterprise fund budgets that are filed in the records. Administrator Braband stated that the projected close date for the USDA loan refinance is July 27th and the projected savings to the Town will be approximately

\$180,000 over the life of the loans.

Announcement and Certification of Election: President Fegel read the election results as follows:

Nicholas Newnam received 114 votes

Walter Chase received 91 votes

Norman Fegel received 69 votes

Donald English received 43 votes

The Charter Amendment question on the ballot pertaining to the removal of term limits was denied with 90 votes for no to not remove and 40 votes for yes to remove.

The election results were also verified by Chris Routzahn, Election Board Chairman and Erin Braband, Town Administrator/Clerk.

Introduction and swearing in of the three Commissioners elect: President Fegel stated that Nicholas Newnam, Walter Chase and he were elected for 4 years with terms expiring in May 2021. Mary Ann Shortall, Clerk of Talbot County Circuit Court swore in Nicholas Newnam, Walter Chase and Norm Fegel. The three newly sworn Commissioners took their seats at the Council table alongside Commissioner Pritchett and Commissioner Diefenderfer.

Motion for Appointments for Officers of Council: Commissioner Chase made a motion to appoint Norm Fegel as Council President and RD Diefenderfer as Vice-President. Commissioner Newnam seconded the motion. All approved, motion carried.

COMMITTEE AND DEPARTMENT RECORDS

Public Safety: Chief Ball read his report that is filed in the records. Chief Ball stated that the fire department's fair is scheduled for June 22nd, 23rd and 24th and he is requesting approval from the Council to close Ross Lane and Sullivan Street for fire department parking on June 24th after the parade. The Council gave Chief Ball approval to close the street.

Public Works: Superintendent Callahan thanked everyone for helping out the Town while he was out on medical leave. Superintendent Callahan stated that when he returned from medical leave he found that Well 4 had not been running due to electrical issues but it is now back up and running.

Planning and Zoning: Planner Shull stated that the meeting for last month was canceled due to lack of quorum. The next meeting will be held on June 20th to complete the annual report.

Planner Shull stated that the Community Outreach group had a movie night last month and Bay Country Chorus held a performance in Veteran's Park. On June 16th the community group will hold another movie night showing the movie Moana.

Planner Shull stated that she and Administrator Braband met with 2 ladies from the Bike Talbot Group and they are working on creating a map of areas of interest for cyclist to tour the Town. A follow up meeting will be held shortly.

Parks and Recreation: President Fegel deferred to Rose Potter for an update on Nace's Park. Mrs. Potter stated that she received notification from the Department of the Environment outlining some concerns and she has contacted the contractor and he is in the process of fixing those concerns. Commissioner Chase stated that the park sign is complete and will hopefully be up next week.

Mrs. Potter stated that she is concerned with the trimming of the parks and the overall maintenance of the parks. Mrs. Potter said the Town has put a lot of time and money into the parks and they are going downhill. Mrs. Potter stated that she thinks the Council should hire someone to use the Town's equipment to mow and trim the parks. Bobby Crosswell stated that he has been mowing the parks and has been trimming them; they were just done last week and will be done again tomorrow. Mr. Crosswell stated that he is doing all of this free of charge for the Town due to the current employee situation and is doing the best that he can. President Fegel thanked Mr. Crosswell again for all he has done for the Town and all of these issues will be taken care of very soon.

Economic Development: Planner Shull stated that on June 1st a meeting was held and the listening sessions are now over. The results of the listening sessions are being evaluated and the economic development commission hopes to have an updated strategic plan in draft form by Oct. 1st. No meeting will be held in July and meetings will resume in August.

Communications: President Fegel stated that he just received a letter from Jamie McNeal who is the President of Talbot County Volunteer Fire and Rescue asking that the Town reinstate the donation to the fire department. President Fegel stated that the Council has reinstated the donation.

Attorney Updates: Attorney Booth stated that she didn't have anything in addition to what is on the agenda but would like to discuss a personnel matter in executive session.

Executive Session: No executive session was held on May 3, 2017.

ORDER OF BUSINESS BEFORE THE COUNCIL

Ordinance 5-2017 – An Ordinance of the Town of Trappe, a municipal corporation of the State of Maryland (the “issuer”), providing for the issuance and sale of an aggregate principal amount not to exceed Two Million Nine Hundred Sixty Thousand Dollars (**\$2,960,000**) of bonds of the Town of Trappe, Maryland, to be known as “The Town of Trappe, Infrastructure bonds, 2017 series A” (or by such other or additional designations as required by the Community Development Administration identified herein) (the “bonds”), to be issued and sold pursuant to the authority of Sections 4-101 through 4-255 of the Housing and Community Development Article of the Annotated Code of Maryland, as amended, for the purpose of (I) refunding all or a portion of the issuer's outstanding bonds, known as the Town of Trappe Water System Improvement Bond of 2000; and the Town of Trappe Sewer System Improvement Bond of 2003, (collectively the “prior bonds”), including any redemption or prepayment premiums, and accrued and unpaid interest; (II) Funding a portion of a capital reserve fund and (III) paying issuance and other costs related to the bonds; providing that the bonds shall be issued upon the full faith and credit of the issuer; providing for the disbursement of the proceeds of the sale of the bonds and for the levy of annual taxes upon all assessable property within the corporate limits of the issuer for the payment of the principal of and interest on the bonds as they shall respectively mature; providing for the form, tenor, denomination, maturity date or dates and other provisions of the bonds; providing for the sale of the bonds; and providing for related purposes, including (without limitation) the method of fixing the interest rate or rates to be borne by the bonds, the approval, execution and delivery of documents, agreements, certificates and instruments and the making of or providing for the making of representations and

covenants concerning the tax status of interest on the bonds was read by President Fegel. A public hearing was held for this Ordinance tonight at 6:55 pm. Commissioner Pritchett made a motion to adopt Ordinance 5-2017. Commissioner Chase seconded the motion.

VOTE:

Newnam – Y Fegel – Y Pritchett – Y Diefenderfer – Y Chase – Y

All approved, motion carried.

Other Business:

Utility Service – Service Line Warranty Program -

President Fegel stated that the Town received a letter from Maryland Municipal League promoting Utility Service Partners, Inc, which is an insurance company that residents can purchase insurance for their water and/or sewer lines. Administrator Braband stated that this program is at no expense to the Town and allows the residents the option to purchase insurance for their water and sewer lines. According to the information that has been given to the Town, this company will pay up to \$4,000 per occurrence. Utility Service Partners is asking to partner with the Town and for permission to send information to all the Town residents. Administrator Braband stated that should the Council grant Utility Service permission then the Council would receive a sample of the letter that will be sent to the residents and they would give their approval to that letter if they chose. If the Council did not approve the letter then Utility Service would revise the letter until the Council was satisfied. Maryland Municipal League and the National League of Cities are both backing this company and 13 other municipalities in the State of Maryland are offering this program in their Town. Commissioner Pritchett stated that she would like to have the company come in and do a presentation. Administrator Braband stated that she could set up a phone conference but the company is based out of Pennsylvania. Administrator Braband stated that the Council each had the packet of information that she received. Attorney Booth stated that one of her other Towns has adopted this and as far as she is aware they have not had any issues with this company and MML doesn't recommend a company unless they are reputable. Attorney Booth stated that she has reviewed the marketing agreement and has no issues with it. President Fegel stated that the Council could table this until the next meeting to give the Council time to receive more information if they have questions. The Council agreed to table until the next meeting.

Talbot County Economic Development Commission Appointment-

President Fegel stated that Commissioner Chase is currently on the board and his term is to expire June 30, 2017. Talbot County Council is asking who the Town would like to ask the County Council to consider for appointment. Commissioner Chase stated that he would like to continue and the Council agreed.

Public Questions/Comments:

Chris Polk – Star Democrat – Ms. Polk asked when the next Planning meeting is and Planner Shull stated it is the 3rd Tuesday of the month as always – June 20th. Ms. Polk asked what the dates of the Carnival are. Commissioner Newnam stated that the Carnival will be held June 22nd, 23rd and 24th with the parade starting at 6 pm on the 24th.

Jamie McNeal – President of the Talbot County Volunteer Fire and Rescue Association – Mr. McNeal

thanked the Council for reinstating the donation to the fire department. Mr. McNeal suggested the Town look into contacting the Talbot County Garden Club as they may be interested in helping to take care of our parks for free.

Chief Ball stated that the Talbot County Sheriff's Department will be turning Talbot Purple for the month of September to raise awareness for drug addiction. The Sherriff's Department is looking for support from the Talbot County Towns and is asking them to display purple lights for the month. The Council all agreed to participate.

Announcements: President Fegel read the announcements.

Executive Session: President Fegel stated that an executive session is requested to discuss a personnel matter.

Commissioner Diefenderfer made a motion to enter into executive session at 7:46 pm to discuss a personnel matter. Commissioner Chase seconded the motion. All approved. The Council entered into executive session at 7:53 pm.

At the conclusion of the closed session at 8:20 pm, Commissioner Pritchett made a motion to reconvene the open meeting which was seconded by Commissioner Diefenderfer and it was unanimously approved.

Commissioner Newnam made a motion to hire Kyle Eigenbrode for immediate employment as a Water and Wastewater Apprentice. Commissioner Diefenderfer seconded the motion. All approved, motion carried.

There being no further business to discuss, Commissioner Diefenderfer made a motion at 8:21 pm to conclude the meeting which was seconded by Commissioner Chase and unanimously approved.

Respectfully submitted,
Erin Braband, Town Administrator/Clerk