

COUNCIL OF TRAPPE  
TRAPPE TOWN HALL  
JULY 6, 2016

**Public Hearing – 6:45 pm**

President Fegel opened the public hearing for Ordinance 5-2016 at 6:45 pm. President Fegel read Ordinance 5-2016 – An Ordinance of the Town of Trappe to amend Section 14.10 of the Trappe Town Code to require that water and sewer charges be paid within 30 days to ensure that the Town is able to meet its financial obligations associated with the water and sewer system; and grant to the Council the authority to adopt a Resolution establishing a uniform disconnection policy for delinquent accounts. President Fegel stated that the Council received a written letter dated June 27, 2016 from Robert Croswell and all the Council members had reviewed the letter prior to the meeting. No public comment was given and the public hearing was closed at 6:47 pm.

President Fegel opened the public hearing for Ordinance 6-2016 at 6:47 pm. President Fegel read Ordinance 6-2016 – An Ordinance of the Town of Trappe adopting the 2015 edition of the International Building Code, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Building Code of the Town of Trappe, and repealing all Ordinances inconsistent herewith. No public comment was given and the public hearing was closed at 6:48 pm.

President Fegel opened the public hearing for Ordinance 7-2016 at 6:48 pm. President Fegel read Ordinance 7-2016 – An Ordinance of the Town of Trappe adopting the 2015 edition of the International Residential Code for one and two family dwellings, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Residential Code of the Town of Trappe, and repealing all Ordinances inconsistent herewith. No public comment was given and the public hearing was closed at 6:49 pm.

President Fegel opened the public hearing for Ordinance 8-2016 at 6:49 pm. President Fegel read Ordinance 8-2016 – An Ordinance of the Town of Trappe adopting the 2015 edition of the International Energy Conservation Code, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Energy Conservation Code of the Town of Trappe. No public comment was given and the public hearing was closed at 6:50 pm.

President Fegel opened the public hearing for Ordinance 9-2016 at 6:50 pm. President Fegel read Ordinance 9-2016 – An Ordinance of the Town of Trappe adopting the 2015 edition of the International Existing Building Code, as amended by this Ordinance, as the Existing Building Code of the Town of Trappe, and repealing all Ordinances inconsistent herewith. No public comment was given and the public hearing was closed at 6:51 pm.

President Fegel opened the public hearing for Ordinance 10-2016 at 6:51 pm. President Fegel read Ordinance 10-2016 – An Ordinance of the Town of Trappe repealing and reenacting Section 12 of the Trappe Town Code to adopt the 2015 edition of the International Property Maintenance Code, as amended by this Ordinance, as the Property Maintenance Code of the Town of Trappe. No public comment was given and the public hearing was closed at 6:52 pm.

Town Council Minutes

July 6, 2016

Page 1 of 6

**Council of Trappe Meeting:**

President Fegel called the regular meeting of the Council of Trappe to order at 7:00 pm. Council members Rose Potter, Tonya Pritchett, RD Diefenderfer and Don English were present. Other attendees: Andrew Kane, Mr. & Mrs. Charles Adams, Chief Nick Newman – Trappe Fire Department, Michael Sullivan, Chris Polk – Star Democrat, Scott Getchell – GMB, Attorney Booth, Planner Shull, Chief Ball and Clerk Braband.

**Amendments to the Agenda:**

Agenda was approved as submitted.

**Presentation of Minutes:**

Commissioner English made a motion to approve the minutes as presented. Commissioner Potter seconded the motion. All approved. President Fegel stated that the General fund budget fell well short of the budgeted income for income taxes with only 32% of the budgeted income actually collected. President Fegel also stated that the Enterprise budget had several big expenses this past fiscal year that were not expected.

**Clerk's Report:**

Clerk Braband presented the Clerk's report that is filed in the records. Clerk Braband also presented the current budgets for both the general and the enterprise funds. Clerk Braband also noted the low income amount for income taxes. Clerk Braband stated that the Town's auditors will be in the office the week of August 15<sup>th</sup> to complete the Town's annual fiscal year audit.

**COMMITTEE AND DEPARTMENT REPORTS**

**Public Safety** – Chief Ball read his report that is filed in the records.

**Public Works** – President Fegel stated that Superintendent Callahan has returned back to work.

**Planning & Zoning** – Planner Shull stated that the Town has received the official word that Trappe has been designated a Sustainable Community. This means that the Town can now apply for funding sources that we didn't have the credentials for to apply before.

Planner Shull stated that the Planning Commission met in June and discussed chickens in residential neighborhoods. The Planning Commission raised some concerns about other animals and where to draw the line. Their discussion will continue at their July meeting.

Planner Shull stated that both properties that are in violation have made significant progress and she will be returning in 2 weeks to finalize them.

Planner Shull stated that she attended the MML Convention in Ocean City in June and attended some very beneficial and informative classes.

Planner Shull stated that the Community Outreach Team will hold their next event on July 23<sup>rd</sup>. Barren Creek will be here to play in Veteran's Park from 2-6 pm.

Town Council Minutes

July 6, 2016

Page 2 of 6

**Parks & Recreation** – As Commissioner of Parks, Commissioner Potter stated that she had just received 2 parks reservations for upcoming events. Planner Shull stated that the Town received the final clearing house review letter for Nace’s Park which said the Town can proceed with the project at our own risk but the Board of Public Works still needs to finalize the approval of the grant.

**Economic Development** – Commissioner Pritchett deferred to Planner Shull. Planner Shull stated that she attended the June EDC meeting and they discussed how they are refocusing their priorities and discussed that their function is to advise the County Council.

Commissioner Pritchett stated that she attended the MML Convention in Ocean City in June and received on behalf of the Town a plaque and flag for the Town becoming a Banner City/Town. This is the first time that Trappe has received this designation.

**Communications** – President Fegel stated that Trappe will hold its quarterly business meeting on Monday, July 11<sup>th</sup> at 8:30 am.

**Attorney Updates** – Attorney Booth stated that she didn’t have anything in addition to tonight’s agenda.

**Executive Session** – President Fegel stated that no executive session was held on June 1, 2016 but he is requesting an executive session after tonight’s meeting for legal advice on a real estate matter.

**ORDER OF BUSINESS BEFORE THE COUNCIL**

President Fegel presented Chief Nick Newman from Trappe Volunteer Fire Department with the Town’s second donation payment for the fiscal year in the amount of \$15,000.00. Chief Newman thanked the Council for their generous donation.

President Fegel presented Mr. Charles Adams from the Rural Life Museum a donation in the amount of \$1,000 from the Town. Mr. Adams thanked the Council for their donation and encouraged everyone to stop by the Museum.

Ordinance 5-2016 – An Ordinance of the Town of Trappe to amend Section 14.10 of the Trappe Town Code to require that water and sewer charges be paid within 30 days to ensure that the Town is able to meet its financial obligations associated with the water and sewer system; and grant to the Council the authority to adopt a Resolution establishing a uniform disconnection policy for delinquent accounts was read by President Fegel. President Fegel opened for comments. President Fegel stated that the Town received a written letter from Robert Crosswell. Mr. Kane stated that he did not like the new policy. Commissioner Diefenderfer made a motion to adopt Ordinance 5-2016. Commissioner English seconded the motion. No further discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y

All approved, motion carried.

Town Council Minutes

July 6, 2016

Page 3 of 6

Ordinance 6-2016 – An Ordinance of the Town of Trappe adopting the 2015 edition of the International Building Code, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Building Code of the Town of Trappe, and repealing all Ordinances inconsistent herewith was read by President Fegel. President Fegel opened for comments. Commissioner Potter made a motion to adopt Ordinance 6-2016. Commissioner English seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y

All approved, motion carried.

Ordinance 7-2016 – An Ordinance of the Town of Trappe adopting the 2015 edition of the International Residential Code for one and two family dwellings, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Residential Code of the Town of Trappe, and repealing all Ordinances inconsistent herewith was read by President Fegel. President Fegel opened for comments. Commissioner Potter made a motion to adopt Ordinance 7-2016. Commissioner English seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y

All approved, motion carried.

Ordinance 8-2016 – An Ordinance of the Town of Trappe adopting the 2015 edition of the International Energy Conservation Code, as modified by the Maryland Building Performance Standards, and as further amended by this Ordinance, as the Energy Conservation Code of the Town of Trappe was read by President Fegel. President Fegel opened for comments. Commissioner Potter made a motion to adopt Ordinance 8-2016. Commissioner Pritchett seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y

All approved, motion carried.

Ordinance 9-2016 – An Ordinance of the Town of Trappe adopting the 2015 edition of the International Existing Building Code, as amended by this Ordinance, as the Existing Building Code of the Town of Trappe, and repealing all Ordinances inconsistent herewith was read by President Fegel. President Fegel opened for comments. Attorney Booth stated that the Town does not currently have this in place. Commissioner English made a motion to adopt Ordinance 9-2016. Commissioner Potter seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y

All approved, motion carried.

Town Council Minutes

July 6, 2016

Page 4 of 6

Ordinance 10-2016 – An Ordinance of the Town of Trappe repealing and reenacting Section 12 of the Trappe Town Code to adopt the 2015 edition of the International Property Maintenance Code, as amended by this Ordinance, as the Property Maintenance Code of the Town of Trappe was read by President Fegel. President Fegel opened for comments. Commissioner English made a motion to approve Ordinance 10-2016. Commissioner Potter seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y  
All approved, motion carried.

Resolution 4-2016 – A Resolution of the Council of Trappe to establish a disconnection policy for delinquent water and sewer accounts was read by President Fegel. President Fegel opened for comments. Commissioner English made a motion to adopt Resolution 4-2016. Commissioner Potter seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y  
All approved, motion carried.

**Other Business:**

President Fegel stated that there is an open position on the Appeals Board and Michael Sullivan who is currently an alternate on that board would like to fill the open position. Commissioner Potter made a motion to appoint Michael Sullivan to the Appeals Board as a full member. Commissioner Pritchett seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y  
All approved, motion carried.

President Fegel stated that the Town has received a proposal from GMB to complete a PER for a new Well. The Town is exploring grant and financial options through USDA and this is the first step. Commissioner Pritchett made a motion to approve GMB's proposal. Commissioner Potter seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y  
All approved, motion carried.

President Fegel stated that the Town has received a proposal from Shannahan Well for a casing repair for Well 4. Well 4 was found to have leaks in the casing during the last repair. Scott Getchell stated that once it has been made known that there is groundwater infiltration the Town has 2 choices; they can repair it or decommission the well. Commissioner English made a motion to approve Shannahan Well's proposal for the repair on Well 4. Commissioner Diefenderfer seconded the motion. No discussion held.

Town Council Minutes

July 6, 2016

Page 5 of 6

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y

All approved, motion carried.

President Fegel stated that the Town received a letter from Nathaniel Pierce requesting that the Town Council review and revise their policy on water and sewer abatements when a resident has a leak. Clerk Braband explained the policy and Mr. Pierce's situation. Commissioner Diefenderfer made a motion to deny Mr. Pierce's request and to leave the policy as it currently is. Commissioner Potter seconded the motion. No discussion held.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y

All approved, motion carried.

**Announcements** – President Fegel read the announcements.

**Executive session** – President Fegel stated that the Council will convene in executive session to obtain legal advice on a real estate matter. Commissioner English made a motion to close the regular meeting and open the executive session to obtain legal and real estate advice at 7:44 pm. Commissioner Potter seconded the motion. No discussion held. All approved, motion carried.

At the conclusion of the closed session at 8:09 pm, Commissioner English made a motion to reconvene the open meeting, which was seconded by Commissioner Potter and unanimously approved.

There being no further business to discuss, Commissioner Diefenderfer made a motion at 8:09 pm to conclude the meeting, which was seconded by Commissioner Potter and unanimously approved.

---

Erin Braband, Town Clerk

---

Norm Fegel, Council President