

COUNCIL OF TRAPPE  
TRAPPE TOWN HALL  
FEBRUARY 3, 2016

**Council of Trappe Meeting:**

President Fegel called the regular meeting of the Council of Trappe to order at 7:00 pm. Council members Rose Potter, Tonya Pritchett, RD Diefenderfer and Don English were present.

Other attendees: Mr. & Mrs. Charles Adams, Bobby Quidas, Walter Chase, Scott Getchell, Jerry Adams, Chris Polk, Attorney Booth, Chief Ball and Clerk Braband.

**Amendments to Agenda:**

Commissioner Potter stated that she had one thing to add to the agenda later. President Fegel stated that he wanted to add a discussion about the water tower to the agenda as well. Commissioner Potter made a motion to approve the agenda with the two amendments. Commissioner Pritchett seconded the motion. All approved.

**Presentation of Minutes:**

Commissioner English made a motion to approve the minutes as presented. Commissioner Potter seconded the motion. All approved.

**Clerk's Report:**

Clerk Braband presented the Clerk's report that is filed in the records. Clerk Braband also presented the current budgets for both the general and the enterprise funds. President Fegel stated that the Town has saved \$700.00 by changing the Town's disability insurance carrier.

**COMMITTEE AND DEPARTMENT REPORTS**

**Public Safety** – Chief Ball read his monthly report that is filed in the records.

**Public Works** – Superintendent Callahan read his monthly report that is filed in the records.

**Planning & Zoning** – President Fegel stated that the Planning Commission met on January 20<sup>th</sup> and reviewed the sustainable community application and matrix. The application was submitted today to the State for hopefully their approval and award. President Fegel stated that at the next planning meeting the commissioners will begin the review process of the comp plan.

**Parks & Recreation** – Commissioner Potter stated that she didn't have anything to report.

**Economic Development** – Commissioner Pritchett deferred to Mr. Walter Chase. Mr. Chase stated at the January Economic Development meeting Talbot County enacted an amendment to Bill number 1323 which will become effective on February 20, 2016. This bill is in reference to sustainable tourism and recreation. Mr. Chase reported that the Town of Easton has approved a change in their historic district and a grocery store has been approved for the intersection of Dover and Ocean Gateway. Mr. Chase

reported that the medical marijuana project is pending an award of a state license and if awarded this project would open 56 jobs. Mr. Chase reported that the Port Street draft Small Area Master Plan is being finalized and should be available for public review by mid-February. Mr. Chase also reported that Chesapeake Harvest is still in the works and is looking to go into the old Black and Decker building along with the medical marijuana project.

**Communications** – Clerk Braband stated that she is in the process of collecting information and costs related to the snow last week and submitting for possible reimbursement from MEMA.

**Attorney updates** – Attorney Booth stated that her office updated the Town Code and the Zoning Ordinance to incorporate all the amendments that have been done since 2012. Clerk Braband stated this was one of the last pieces she was waiting on for the new website and as soon as the website has been completed and she receives training the new website will be launched.

**Executive session** – President Fegel stated that a closed session was held on February 3<sup>rd</sup> to discuss a contract and obtain legal advice.

#### **ORDER OF BUSINESS BEFORE THE COUNCIL**

Ordinance 1-2016 – An Ordinance of the Town of Trappe amending the Town’s design and construction standards relating to water meters, lines and related appurtenances for residential fire suppression services was read by President Fegel and is available for introduction. President Fegel stated that with the new sprinkler requirements enacted by the State that the Town needed to update their standards. Commissioner English made a motion to introduce Ordinance 1-2016. Commissioner Potter seconded the motion.

VOTE:

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y

All approved, motion carried.

A public hearing will be held for Ordinance 1-2016 on March 2, 2016 at 6:45 pm.

Commissioner Potter stated that Richard Potter who is the NAACP President for the Talbot County branch would like to be placed on the March agenda as he has a few things that he would like to introduce to the Town. The Council approved Mr. Potter’s request.

President Fegel stated that back in November the water tower was inspected and the Town has now received the report from Doug DeClerk and there are a few issues that will need to be addressed in the spring. One of the issues is a missing exterior roof mounted vent screen and the Town will be calling and getting a cost estimate to remove the existing unit and have a new unit installed. Mr. DeClerk stated that the interior wet and dry chambers do not need reconditioning for at least the next 10 years. However a recommendation was made that the exterior coating be repainted within the next 3-5 years at a cost of \$100,000 to \$150,000. If the water tower needs to be sandblasted and cleaned then the cost would be about \$300,000 to \$350,000.

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**Other Business –**

President Fegel stated that a proposal was received from Riverside Lawn Service for the 2016 season but Superintendent Callahan was asked by the Council to obtain costs for the Town to purchase mowers and do the mowing in house. Superintendent Callahan was able to obtain a price of \$8,849.00 for the new mower, blades, maintenance kit, blower and trimmer from Atlantic Tractor and a price of \$3,800.00 for an enclosed 12x7 tandem axle trailer from Walker Excursion Trailers. The total cost proposed is \$12,649.00 with additional costs for gas cans, straps, etc. Commissioner Diefenderfer made a motion for the Town to purchase the necessary equipment to handle the grass cutting in house. Commissioner Pritchett seconded the motion. No discussion held.

**VOTE:**

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y  
All approved, motion carried.

President Fegel stated that the Council has reviewed all the proposals that were submitted back in November to prepare the preliminary engineering report and the environmental report for the pumping station upgrades. The Town has received grant funding from USDA for this project in the amount of \$26,500. After careful review of all the proposals the Town Council feels that the proposal submitted by George, Miles & Buhr, LLC is the most responsive and thorough. Commissioner Diefenderfer made a motion to award the project to George, Miles & Buhr for a lump sum of \$28,000. Commissioner Potter seconded the motion. No discussion held.

**VOTE:**

Potter – Y      Fegel – Y      Pritchett – Y      Diefenderfer – Y      English – Y  
All approved, motion carried.

**Announcements** – President Fegel read the announcements.

**Executive session** – No executive session was requested.

There being no further business to discuss, President Fegel adjourned the meeting at 7:37 pm.

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Erin Braband, Town Clerk

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Norm Fegel, President