

**TOWN MEETING MINUTES**  
**July 6, 2005**  
**7:30 p.m.**  
**Trappe Town Hall**

The regular Town Meeting was opened by President Cheryl Lewis and called to order at 7:30 p.m. Vice President Danny Adams and Commissioners Walter Chase, Don English and Norm Fegel were present. Everyone stood and recited the Pledge of Allegiance. The June minutes, the Special Town Meeting and the Public Hearing on June 15<sup>th</sup>, were read and accepted as presented. The June Financial statement was accepted as presented.

President Lewis stated that we have the minutes for the Budget hearing and the Special Town Meeting enclosed also. Commissioner English stated that the Commissioners also reviewed the revised budget for the General account as well as the Enterprise budget. I thought that we had voted on the revised budget and apparently we did not. I think we need to vote on this tonight. Com. English, Com. Fegel and President Lewis were present at the budget hearing for the review of the budgets. Motion was made by Com. English to approve the amended revisions of the budget. Motion was seconded by Com. Fegel.

Vote:

Adams – Pass          Lewis – Y      English – Y      Chase – N      Fegel – Y

President Lewis explained the budgets and the increase in the general budget of approximately \$30,000.00; this was partly due to the increase in the income tax. She explained we may have to revise later this year due to the projections for the year.

**OLD BUSINESS:**

President Lewis stated that last year we changed auditors Lank, Johnson & Tull were the new auditors and were very pleased. It is now that time of the year again and I would like to recommend that we use them this year. We have allowed \$10,000.00 in the budget for the auditors.

Motion was made by Com. English to go with Lank, Johnson & Tull again. Motion was seconded by Com. Fegel.

Vote:

Adams – Y      Lewis – Y      English – Y      Chase – Y      Fegel – Y

**HIGHWAY COMMERCIAL FLOATING ZONE:**

We have just had a public hearing on June 15, 2005 on Highway Commercial Floating Zone, stated President Lewis; she asked if anyone had any questions. My recommendation is to submit to Attorney Booth for legal review.

**GREASE TRAP ORDINANCE:**

President Lewis read:

AN ORDINANCE OF THE TOWN OF TRAPPE AMENDING ARTICLE XVI OF THE TOWN CODE TO ESTABLISH REGULATIONS FOR THE INSTALLATION AND MAINTENANCE OF GREASE TRAPS AT ALL PROPERTIES ON WHICH FOOD IS PREPARED FOR COMMERCIAL SALE.

Changes will be: 1. All owners of property who are connected to the Town of Trappe's wastewater collection system where food is prepared for sale on or off said premises shall install suitable floor drains with approved grease traps and shall properly maintain said trap.

2. All such installations shall require a plumbing permit and approval of the Town of Trappe's wastewater superintendent.
3. All property owners engaged in food preparation for on or off premises sale prior to the adoption of this ordinance shall have one (1) year following the passage of this ordinance to come into compliance.

President Lewis stated this is a simplified version, we have discussed with all of the churches and we can put affordable portable grease traps in to take care of the problems since these are not regular food facilities. The reason for the concern is that we have had some problems and the wastewater superintendent felt that maybe we needed to address this problem. President Lewis felt that we needed to have an ordinance on the books, for later when businesses come into the town down the road. Com. Chase felt that the churches and other businesses that are already here should be grandfathered in, but make it specific for all new facilities cooking food. President Lewis said that if the churches and the Fire Company were willing to comply within the next 6 months the town would pay half of the cost, which would cost the Town approximately \$300.00. This would include St. Paul's Episcopal Church, Trappe United Methodist Church, Scott's Methodist Church and Trappe Fire Company. Commissioner Chase felt that this needed to be spelled out in the Ordinance just what is needed. Com. English said that if all of the existing organizations were agreeable the installation could be done at the same time and would cost less money.

**ORDINANCE 5-2005 GREASE TRAPS:**

Commissioner English read Ordinance 5-2005:  
AN ORDINANCE OF THE TOWN OF TRAPPE AMENDING ARTICLE XVI OF  
THE TOWN CODE TO ESTABLISH REGULATIONS FOR THE  
INSTALLATION AND MAINTENANCE OF GREASE TRAPS AT ALL  
PROPERTIES ON WHICH FOOD IS PREPARED FOR COMMERCIAL SALE.

President Lewis set a public hearing for August 3<sup>rd</sup> at 7:15 p.m. for Ordinance 5-2005 Grease Traps.

Commissioner English stated that the sign at Murray’s Lane had been up for about a month and no one had noticed it. President Lewis stated that we had put up all of the new signs but they have been vandalized and we were now considering replacing them with metal signs since the wooden ones were so costly.

**NEW BUSINESS:**

**DAVIS, BOWEN & FRIEDEL PROPOSAL:**

Com. English stated that the Boca Appeals Board met and made street design recommendations to be presented to the Town engineers Davis, Bowen & Friedel. These recommendations were to set standards for streets, sidewalks, water meter pits and fire hydrants for future building in the town, having a standard book of regulations to go by. The price from Davis, Bowen & Friedel was \$5,150.00.

Motion was made by Commissioner Fegel to approve the recommendation from Davis, Bowen & Friedel and to accept their proposal for the design standards not to exceed \$5,150.00.

Motion was seconded by Com. Chase.

Vote:

Adams – Y          Lewis – Y          English – Y          Chase – Y          Fegel – Y

**NANCY DUNN - JANIS LESTER:**

Ms. Dunn thanked Ms. Janis Lester for all of the hard work that she had done for the town. Ms. Lester is moving and the Friends of Homerun Baker donated four Butterfly bushes at the park in memory of her many volunteer hours on the opening of the park. President Lewis also thanked Ms. Lester for serving on the Ethics Board and the Parks and Recreation Board. We will fill the empty seats on the boards next month, stated President Lewis.

**ANNOUNCEMENTS:**

July 9<sup>th</sup> Trappe Methodist Church Breakfast – Mr. Niemeyer will be at the breakfast.

July 20, 2005- Planning & Zoning Meeting – 7:30 p.m.

July 20<sup>th</sup>, 21<sup>st</sup> 22<sup>nd</sup> & 23<sup>rd</sup> Trappe Fire Company Fun Days

Bracelet night 21<sup>st</sup> and 22<sup>nd</sup>

July 29<sup>th</sup> Special Trash Pickup

The meeting was adjourned at 8:05 p.m.

Respectfully submitted by:

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Joedy Cecil, Clerk

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Cheryl Lewis, President